



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at **10:00 a.m. on July 23, 2020** via Zoom Conference Meeting.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierrez, Maryann McGovran and Jacquie Van Huss.

Staff Present:

Robert Hopkins – IT Specialist

Guests Present:

Lou Beihn	Bobby Hale
Jenny Garcia	Lorraine Chrobak
Katie Parra	Michelle Lewis
Rose Cobb	Rosalinda Lewis
Vanessa Garcia	Natori Naylor

IV. Approval of Meeting Agenda

Council Member Van Huss motioned to approve the agenda. Secretary Guitierrez seconded. Mc 5/0/0

After further discussion, the following motion was made:

Treasurer McGovran motioned to supersede the previous motion and approve the agenda with the following changes: VII-1- c delete: 3- Vice-Chairperson Beihn- a- admin structure- b- survival pack; VIII- 3- citizen concern and 4-COVID letters. Secretary Guitierrez seconded. Mc 5/0/0

V. Approval of Previous Meeting Minutes

The previous meeting minutes of 2/18, 6/4, 6/11, 6/18, 6/23, 6/30, 7/14, 7/16 & 7/21 were tabled until Tribal Council review and to be approved at the next meeting.

The previous meeting minutes of 6/7/19 were tabled until completed.

VI. New Business

1. IT Specialist

a. YouTube Presentation

IT Specialist, Robert Hopkins requested to establish a YouTube channel for NFR. Mr. Hopkins stated that it could have more outreach to the citizens during this pandemic and to increase the digital formats for communication to citizens and the general public.

A discussion was held regarding who will be posting the videos and what, if any requirements will be made to the citizens who would like to post videos, pictures, etc. There will need to be guidelines and limitations on what could be posted. Tribal Council agreed to have Mr. Hopkins proceed with pursuing and bring back to Tribal Council at the next meeting.

VII. Unfinished Business

1. Treasurer McGovran

a. Automotive Instructor – Michael Hobie

1. Startup Cost approval

2. Business Plan Revision

a. Revised Financial Projections

b. Job Descriptions

Mr. Hobie made the following revisions to the business plan; revenue, projected sales, projected profit and loss, cash flow by year, salesperson job description, mechanic apprentice job description, mechanic job description, shop manager job description, management summary, customer wait room, and startup expenses.

Mr. Hobie reported that a business license must be first and he is hoping that some tools can be purchased by TANF. A discussion was held regarding what logo to use and the startup costs and what positions can filled first and that he will need help with marketing.

Note: Council Member Van Huss left the meeting @ 10:49 a.m.

Treasurer McGovran motioned not to exceed \$20,000.00 for startup fees. Vice-Chairperson Beihn seconded. Mc 4/0/0

Treasurer McGovran motioned to approve the sign without the “full service automotive repair” language. Vice-Chairperson Beihn seconded. Mc 4/0/0

Secretary Guitierrez motioned to approve the NFR Automotive Repair Business Plan. Treasurer McGovran seconded. Mc 4/0/0

c. Nim Nobe Manager

This item was tabled.

d. TANF Proposals

Treasurer McGovran motioned to approve the After School Program in the amount of \$21, 985.16. Vice-Chairperson Beihn seconded. Mc 4/0/0

Secretary Guitierrez motioned to approve the Pathways to Education in the amount of \$13,500.00. Treasurer McGovran seconded. Mc 4/0/0

3. Tribal Council Member Van Huss

Vice-Chairperson requested to add in trailboard into the program and requested for this item to be tabled.

4. Vice-Chairperson Beihn

a. Admin Structure

Vice-Chairperson Beihn inquired about Council Member Van Huss and is she overseeing ICWA and the General Welfare Benefit Program. Vice-Chairperson Beihn also would like to see the whole Tribal Council oversee the General Welfare Benefit Program.

Chairperson Fink stated that Council Member Van Huss does not over see the ICWA Representative.

b. Backpacks

Vice-Chairperson Beihn reported that he contacted CIMC and they stated that they cannot get the same backpacks that were given the last time to the elders, but they can give him a list of the supplies that were in the pack. The list is still needed for those in the emergency area.

Secretary Guitierrez motioned to go into executive session @ 11:45 a.m. Treasurer McGovran seconded. Mc 4/0/0

Note: Council Member Van Huss came back to the meeting @ 11:52 a.m.

VIII. Executive Session

1. Treasurer McGovran

a. GWBP

Treasurer McGovran motioned to adopt a checklist including income verification, bills of statements to be paid and reports to Tribal Council at the Tuesdays and Thursday meeting when vouchers are ready. Secretary Guitierrez seconded. Mc 3/2/0

Treasurer McGovran amended her motion to include bank statements as well.

Tribal Council agreed to get a legal review.

b. Naylor Delivery Proposal

Treasurer McGovran motioned to amend the proposal for raising the delivery fee to \$20.00. Vice-Chairperson Beihn seconded. Mc 4/0/1 with Chairperson Fink abstaining.

2. Secretary Guitierrez

a. Resolution

Council Member Van Huss motioned to adopt Resolution No. 20-36 A Resolution extending the suspension of all legal rights, privileges, services, and benefits of Citizen AM for a period of five (5) years, effective July 19, 2020. Secretary Guitierrez seconded. Mc 5/0/0

b. HR Update

Secretary Guitierrez gave an update.

c. Personnel

Council Member Van Huss motioned to change the HR Job Description to reflect exempt position. Vice-Chairperson Beihn seconded. Mc 5/0/0

3. Citizen concern
Tribal Council met with a Tribal Citizen.
4. COVID Letters
A discussion was held.

Council Member Van Huss motioned to come out of executive session @ 2:33 p.m. Secretary Guitierrez seconded. Mc 5/0/0

The following items are reported out:

Council Member Van Huss motioned to approve both North Fork Boosters and Valley Children's Hospital budget summaries. Treasurer McGovran seconded. Mc 4/1/0

Council Member Van Huss reported the EPD Director, Christina McDonald got bigger bins based upon a tribal citizen complaint and without the approval of Tribal Council.

IX. Mail /calendars/ Travel – N/A

X. Adjournment

Council Member Van Huss motioned to adjourn @ 2:33 p.m. Secretary Guitierrez seconded. Mc 5/0/0

Minutes submitted by: **Katrina Guitierrez – 08/05/2020**



COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **20th** day of **August, 2020**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5 For 0 Against 0 Abstaining**.

DATED this **25th** day of **August, 2020**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson